TEL. NO. CANBERRA. 661.

All official communications should be addressed to the COMMANDANT,

Royal Military College, and not to any Officer personally.

IN REPLY PLEASE QUOTE:

295-1-1

AUSTRALIAN MILITARY FORCES.

ROYAL MILITARY COLLEGE,

DUNTROON,

AUSTRALIAN CAPITAL TERRITORY.

30 November, 1968

Mr Helly
Dear L.

I wish to congratulate you upon your son's selection as a candidate for entry to the Royal Military College.

You will know that his admission to the College depends upon his qualifying to matriculate to a University in your State. The Army Command Headquarters in your State will be in touch with you as soon as the appropriate examination results have been published.

Assuming that your son qualifies and enters the College, his examination record will then be submitted for consideration by the University of New South Wales. If it meets the matriculation requirements of that University and the requirements of the Faculty of Military Studies, your son will be registered as a student of the University and permitted to enter a course in the Faculty leading to the degree of either Bachelor of Arts in Military Studies - BA(Mil) or Bachelor of Science in Military Studies - B Sc (Mil). He will follow a course in Arts, Applied Science or Engineering, as appropriate to his educational background; his qualification may allow him the choice.

If your son is not admitted as a student in the Faculty of Military Studies, he will follow one of the corresponding courses in Arts, Applied Science, or Engineering at Diploma level.

It is most important that the College should receive confirmation of your son's matriculation results in time for his course to be determined. I would therefore ask you to send the certificate provided by the relevant educational body in your State as soon as it is available; this will be returned to you.

When your son joins the Royal Military College he will be enlisted as a member of the Corps of Staff Cadets and granted the rank of Staff Cadet. His address at the College will be:

Cadets in their first year at the College receive eight dollars per fortnight pocket money. This pocket money is to meet their requirements for soap, toothpaste, shoe polish etc., as well as entertainment. In order to avoid embarrassment to other cadets it should not be necessary for you to send money to your son whilst he is at the College.

Your son will be granted local leave to Canberra after the first term (approximately May 1969) and, he will be permitted to go on leave during the August leave period from Friday 8th to Sunday 17th August, 1969. Annual leave will commence on the 11th December 1969.

When your son arrives at the College he will be given a comprehensive issue of clothing and equipment which will include sports kit, trousers, blazers, underclothing, pyjamas, tracksuit, handkerchiefs, gloves, brushes etc. A clothing measurement form is attached to this letter and it should be completed and returned to the College as soon as possible, so that your son's clothing may be ready for him on arrival. It has been found that cadets develop physically during their first year and usually outgrow the clothes they bring with them. It is therefore probably unwise to purchase new civilian clothing before he enters the College.

The articles he should bring with him are:

One suitcase.

One suit and/or sports jacket and trousers (to be worn)

One white shirt

One tie

One pair of shoes

One pair of slippers

One alarm clock

Toilet gear

Writing equipment

Swimming suit

One black textra colour pencil or pen (for marking clothes)

One dictionary (Concise Oxford is suitable)

It would be desirable if he also brings:

A radio An electric iron One pair of casual shoes.

In the event that your son does not make satisfactory progress in his military work or academic studies, or becomes seriously ill, you will of course be informed. The course at the College is not easy and will require hard work in his studies and full participation in College sporting and extra-curricular activities.

The Army Command Headquarters in your State will arrange for his movement to the College when the examination results are known and he will arrive in Canberra on Friday 24th January 1969.

Major General